

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

**3:30 P.M., July 13, 2021
Virtual Meeting**

PUBLIC COMMENTS

Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the commission on any item of interest to the public, before or during the commission's consideration of the item.

If you wish to speak regarding an item on the agenda, we request that you email the Director of Classified Personnel at susan.dixon@sduhsd.net by 3:00pm the day of the meeting or, when meetings are conducted at the District Office, complete a speaker slip located at the entrance to the meeting room prior to the start of the meeting. We request that you include your name, organization you represent (if applicable) and the nature of your comment including whether it is related to a specific item number on the agenda or a non-agenda item. If your comment is related to an item on the agenda, it will be heard at the time of the item. All non-agenda items will be heard during the public comments portion of the meeting. In accordance with Government Code §54954.2(3), no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the commission itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

Complaints or charges against an employee are not permitted in an open meeting of the Personnel Commission. Instead, such matters should be provided in writing to the Commission through the Classified Personnel Office.

AGENDA POSTING REQUIREMENTS

In accordance with the Brown Act and Personnel Commission Rules, agenda for Regular Personnel Commission Meetings will be posted at least 72 hours prior to the meeting. Agendas for Special Meetings will be posted at least 24 hours prior to the meeting.

PUBLIC INSPECTION OF DOCUMENTS

A copy of this agenda with all the supporting documents is available for review on the district website, www.sduhsd.net. In addition, a copy of the Personnel Commission Rules and Regulations may also be found on the district website. If you are unable to access the agenda packet on the website, please email susan.dixon@sduhsd.net to receive a copy.

RECORDING OF PERSONNEL COMMISSION MEETINGS

All meetings of the Personnel Commission are audio and/or video recorded for record keeping purposes. Individuals may request the audio recording by emailing the director at susan.dixon@sduhsd.net after the conclusion of the meeting. Recordings will be kept on file for 90 days following the date of the meeting.

CELL PHONES/ELECTRONIC DEVICES

As a courtesy to all attendees, please silence all electronic devices to silent mode and engage in conversations outside the meeting room. When meetings are conducted virtually, please mute your computer audio until you have been called to speak.

REQUESTS FOR DISABILITY-RELATED MODIFICATIONS OR ACCOMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Classified Personnel Office at (760) 753-6491 x5543. Notification 72 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Commission shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for the persons with a disability.

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

3:30 P.M., July 13, 2021

Virtual Meeting

REGULAR MEETING/OPEN SESSION

1. Call to Order Commission Chair

2. Pledge of Allegiance

3. Approval of the Agenda for the July 13, 2021, Personnel Commission Regular Meeting.

Public Comment, if any

Motion by _____, second by _____, to approve the agenda for the July 13, 2021, Personnel Commission Regular Meeting.

4. Approval of the Minutes for the June 8, 2021, Personnel Commission Regular Meeting.

Public Comment, if any

Motion by _____, second by _____, to approve the minutes for the June 8, 2021, Personnel Commission Regular Meeting.

5. Approval of the Minutes for the June 25, 2021, Personnel Commission Special Meeting

Public Comment, if any

Motion by _____, second by _____, to approve the minutes for the June 25, 2021, Personnel Commission Special Meeting.

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

- A. California School Employees Association
- B. San Dieguito Union High School District
- C. Public

ACTION ITEMS (See Supplements)

7. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public comments, if any

- A. Motion by _____, second by _____, to approve an Eligibility List for Director of Maintenance & Operations, SR M4, Open/Promotional-Dual Certification, effective 6/4/21, eligibility for six months.
- B. Motion by _____, second by _____, to approve an Eligibility List for Skilled Maintenance Worker, SR 49, Open/Promotional-Dual Certification, effective 6/22/21, eligibility for six months.
- C. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Nutrition Services Assistant I, SR 25, Open/Promotional-Dual Certification, updated 6/29/21, individual eligibility for six months.

8. ELIGIBILITY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public comments, if any

- A. Motion by _____, second by _____, to establish a six-month Eligibility List for Accountant, SR 52, Open/Promotional-Dual Certification.
- B. Motion by _____, second by _____, to establish a six-month Eligibility List for Instructional Assistant - Bilingual, SR 31, Open/Promotional-Dual Certification.
- C. Motion by _____, second by _____, to establish a six-month Eligibility List for Grounds Maintenance Worker II, SR 39, Open/Promotional-Dual Certification.
- D. Motion by _____, second by _____, to establish a six-month Eligibility List for Bus Driver Trainer, SR 44, Open/Promotional.
- E. Motion by _____, second by _____, to establish a six-month Eligibility List for Transportation Dispatcher, SR 41, Open/Promotional.
- F. Motion by _____, second by _____, to establish a six-month Eligibility List for Nutrition Services Supervisor, SR S4, Open/Promotional-Dual Certification.

DISCUSSION/INFORMATION ITEMS (See Supplements)

9. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments, if any

- A. Vacancy Report
- B. Personnel List Report
- C. Other

10. CORRESPONDENCE

Public Comments, if any

- A. Budget Approval from SDCOE

11. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, August 10, 2021, at 3:30 P.M. Please note, this meeting will be conducted as a virtual meeting.

12.ADJOURNMENT

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Minutes

3:30 PM, June 8, 2021
Virtual Meeting

REGULAR MEETING/OPEN SESSION

1. CALL TO ORDER

The meeting was called to order at 3:31 p.m. by Commission Chair JEFF CHARLES

2. PLEDGE OF ALLEGIANCE

Commissioner Charles led the pledge of allegiance.

Personnel Commissioners in Attendance

John Baird
Jeff Charles
Justin Cunningham

Personnel Commission Staff in Attendance

Susan Dixon, Director

3. APPROVAL OF THE AGENDA FOR THE June 8, 2021, PERSONNEL COMMISSION REGULAR MEETING.

Public Comments-None

It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve the agenda for the June 8, 2021, Personnel Commission Regular Meeting.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

4. APPROVAL OF THE MINUTES FOR THE May 11, 2021, PERSONNEL COMMISSION REGULAR MEETING.

Public Comments-None

It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve the minutes for the May 11, 2021, Personnel Commission Regular Meeting.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of

the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

- A. California School Employees Association-It was acknowledged that this was April Llamas' last meeting as she is resigning from the District. Wayne Baldwin is the new CSEA Chapter President and he will be attending meetings starting next month. April shared that it has been a rough year; however, she has enjoyed working with everyone.
- B. San Dieguito Union High School District-Tina Peterson thanked April and stated she appreciated her team work and wishes her well.
- C. Public-None

ACTION ITEMS-(See Supplements)

6. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public Comments-None

- A. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve a Continuous Filing Eligibility List for Nutrition Services Assistant I, SR 25, Open/Promotional-Dual certification, updated 5/10/21, individual eligibility for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes
- B. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Registrar, SR 40, Open/Promotional, effective 5/14/21, eligibility for six months.
- C. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve an Eligibility List for Grounds Maintenance Worker II, SR39, Open/Promotional-Dual Certification, effective 5/24/21, eligibility for six months.

7. ELIGIBITLY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public Comments-None

- A. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to establish a six month Eligibility List for Skilled Maintenance Worker, SR49, Open/Promotional-Dual Certification.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes
- B. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to establish a six month Eligibility List for Instructional Assistant Special Education (Behavior Intervention), SR 36, Open/Promotional.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye

Passed with three Ayes

- C. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to establish a six-month Eligibility List for Administrative Assistant I, SR38, Open/Promotional-Dual Certification.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

- D. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to establish a six-month Eligibility List for Custodian-Floater, SR33, Open/Promotional-Dual Certification.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

- E. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to establish a six-month Eligibility List for Athletic Trainer, SR42, Open/Promotional-Dual Certification.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

8. CLASSIFICATION REVIEW

Student Support Facilitator

Public Comments-None

- A. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to establish a new classification of Student Support Facilitator and approve the job description as presented. *Commissioner Cunningham expressed concern about the long-term need to address the mental health of students and whether hiring staff in this classification would properly address those needs. Based on his years of experience in the field, he favors a systemic approach to use the AB86 funding as wisely as possible. Julie Goldberg, the Coordinator of Accountability, Assessment and Research provided an overview of the work that has been done so far to prepare staff to address students' social and emotional needs in light of the effects of the pandemic and explained how the Student Support Facilitators will be part of a multi-disciplinary team.*

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

- B. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to recommend to the SDUHSD Board of Education allocating the classification of Student Support Facilitator to Range 39 of the Classified Salary Schedule.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

DISCUSSION/INFORMATION ITEMS (See Supplements)

9. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments-None

A. Vacancy Report

B. Personnel List Report

C. Other – Commissioner Baird shared his experience testifying to the legislature in support of a bill that impacts merit system elections. CSEA is promoting the bill. He also shared that he and Director Dixon had worked as part of a local committee to revise the CSPCA Commissioners Handbook.

10. CORRESPONDENCE-

Public Comments- None

11. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, July 13, 2021, at 3:30 P.M. Please note, this meeting will be conducted as a virtual meeting.

12. ADJOURNMENT – 4:44 P.M.

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Special Meeting Minutes

11:00 AM, June 25, 2021
Virtual Meeting

REGULAR MEETING/OPEN SESSION

1. CALL TO ORDER

The meeting was called to order at 11:06 A.M. by Commission Chair JEFF CHARLES

2. PLEDGE OF ALLEGIANCE

Commissioner Charles led the pledge of allegiance.

Personnel Commissioners in Attendance

John Baird
Jeff Charles
Justin Cunningham

Personnel Commission Staff in Attendance

Susan Dixon, Director
Barbara Bass, Human Resources Analyst

3. APPROVAL OF THE AGENDA FOR THE June 25, 2021, PERSONNEL COMMISSION SPECIAL MEETING.

Public Comments-None

It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve the agenda for the June 25, 2021, Personnel Commission Special Meeting.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

ACTION ITEMS-(See Supplements)

4. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public Comments-None

A. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve revisions to the Eligibility List for Registrar, SR 40, Open/Promotional, updated 6/23/21, eligibility until 11/14/21.

Director Dixon explained that the recently established Registrar Eligibility List has fewer than three ranks who are interested in being considered for the current vacancy at Torrey Pines High School. In order to provide the site with the three ranks to which they are entitled and fill the vacancy prior to the existing Registrar's departure, an additional candidate from a related list was tested and qualified and subsequently added to the list. This action does not affect the ranking of existing employees on the promotional list. Due to the unique circumstances involved in revising the list, a special meeting was called to provide an opportunity for discussion/objection prior to action being taken.

John Baird-Aye
Jeff Charles-Aye

Justin Cunningham-Aye
Passed with three Ayes

5. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, July 13, 2021, at 3:30 P.M. Please note, this meeting will be conducted as a virtual meeting.

6. ADJOURNMENT – 11:16 A.M.

San Dieguito Union High School District
Personnel Commission
Director of Maintenance and Operations
Eligibility List
Open/Promo-Dual Certification

Effective Date: 6/4/2021

Expiration Date: 12/4/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Source</i>
374766	1	Open
2895044	2	Open
3525749	3	Promotional
2571634	4	Promotional
5221861	5	Promotional
2756991	5	Open
1542398	6	Open
5479691	7	Promotional
3169049	8	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Skilled Maintenance Worker
Eligibility List - Open/Promotional-Dual Certification
Open/Promo-Dual Certification

Effective Date: 6/22/2021

Eligibility Expires: 12/22/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Source</i>
6363455	1	Open
6498208	2	Open
3061308	3	Open
6364862	4	Open
6449479	5	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Nutrition Services Assistant I
Eligibility List - Continuous Filing
Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.
Scores are merged each time the exam is administered.

Updated: 6/29/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>
6428088	1	7/28/2021
2690597	2	8/18/2021
4427424	3	7/28/2021
6378138	3	12/29/2021

S. Dixon

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

VACANCY REPORT 7/08/21

Classified Personnel

33 current/pending vacancies in 19 different job classifications

SITE	SLOT	Position	Hrs/Wk	FTE	STATUS
DO	AI086	Accountant	40	1.0000	Recruitment in progress
EW	AA046	Administrative Assistant I	40	1.0000	Recruitment in progress
CCA	AN248	Athletic Trainer	35	0.8750	Recruitment in progress
LCC	AN249	Athletic Trainer	35	0.8750	Recruitment in progress
SDA	AN247	Athletic Trainer	35	0.8750	Recruitment in progress
TP	AN246	Athletic Trainer	35	0.8750	Recruitment in progress
TRANS	AA481	Bus Driver Trainer	40	1.0000	Recruitment in progress
DG	AA135	Custodian	40	1.00	Selection August
CCA	AN210	Custodian	40	1.00	Selection in July
CCA	AD542	Custodian	40	1.00	Selection in July
FAC	AA165	Custodian Floater	40	1.00	Selection in July
FAC	AA193	Grounds/Maintenance Worker II	40	1.00	Selection in August
FAC	AJ703	Grounds/Maintenance Worker II	40	1.00	Selection in August
FAC	AA191	Grounds/Maintenance Worker II	40	1.00	Selection in August
FAC	AN057	Grounds/Maintenance Worker II	40	1.00	Selection in August
OC	AL628	Instructional Assistant Bilingual	18.75	0.47	Recruitment in progress
COAST	AN149	Instructional Assistant SpEd- Severe	27.5	0.69	Recruitment in progress
CVMS	AJ885	Inst Assistant SpEd-Behavior Intervention	30	0.75	Recruitment in progress
TRANS	AA555	Lead Vehicle & Equipment Mechanic	40	1.00	Recruitment in progress
LCC	AG102	Learning Commons Technician	40	1.00	Selection in July
PT	AK085	Nutrition Services Supervisor	30	0.75	Selection in August
SDA	AI750	Nutrition Services Transporter I	18.75	0.47	Selection in August
CCA	AJ074	Nutrition Services Assistant I	18.75	0.47	Recruitment in progress
SDA	AN339	Nutrition Services Assistant I	15	0.38	Recruitment in progress
CVMS	AC928	Nutrition Services Assistant I	15	0.38	Recruitment in progress
CVMS	AH037	Nutrition Services Assistant I	12.5	0.31	Recruitment in progress
OC	AN328	Nutrition Services Assistant I	10	0.25	Recruitment in progress
FAC	AN220	Skilled Maintenance Worker	40	1.00	Selection in July
TRANS	AA530	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AJ472	School Bus Driver	20	0.50	Recruitment in progress
TRANS	AB960	School Bus Driver	20	0.50	Recruitment in progress
COAST	AN117	Student Health Care Specialist	40	1.00	Recruitment in progress
NORTH	AM890	Student Health Care Specialist	40	1.00	Recruitment in progress
TRANS	AA546	Transportation Dispatcher	40	1.00	Recruitment in progress

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Classified Artist in Residence**, employment for the 2020-2021 school year per attached supplement through 06/30/2021.
2. **Coaches**, employment for the 2020-2021 school year per attached supplement through 06/30/21.
3. **Classified Substitutes**, per attached supplement.
4. **Clarke, Matthew**, Secretary, SR36, 100% FTE, Torrey Pines High School, effective 06/01/2021.
5. **Gonzales, Edwin**, Custodian, SR32, 100% FTE, Earl Warren Middle School, effective 05/24/2021.
6. **Patousias, Elizabeth**, Nutrition Services Assistant I, SR25, 31.25% FTE, Diegueno Middle School, effective 05/27/2021.

Change in Assignment

1. **Chesus, Juan**, Grounds Maintenance Worker II, SR39, 100%, Facilities, to unpaid status and 39 month re-employment list, effective 05/25/2021
2. **Martinez, Kristina**, from Registrar, SR40, 100% FTE, Torrey Pines High School to Registrar, SR40, 100% FTE, San Dieguito Academy.
3. **Mercado, Francisco**, from Custodian Floater, SR33, 100%, to Custodian, SR32, 100% FTE, Pacific Trails Middle School, effective 06/01/2021.
4. **Miller, Michelle**, from Administrative Assistant I, SR38, 100% FTE, Earl Warren Middle School to Administrative Assistant III, SR42, 100% FTE, Requeza Educational Center, effective 06/07/2021.

Release from Probation

1. **Employee Number 632-071**, Custodian, SR32, 100% FTE, Canyon Crest Academy, effective 05/10/21.
2. **Employee Number 604-341**, Student Health Care Specialist, SR40, 100% FTE, Coast Academy, effective 05/26/2021.
3. **Employee Number 639-108**, Instructional Assistant, SpEd (NS), SR34, 75% FTE, Torrey Pines High School, effective 05/26/2021.

Resignation

1. **Adams, Dietrick**, School Bus Driver, SR38, 94.75%, Transportation, effective 07/31/21.
2. **Akerlundh, Arantxa**, Instructional Assistant SpEd (S), SR36, 68.75% FTE, Coast Academy, effective 06/11/2021.
3. **Castro, Rebecca**, Instructional Assistant SpEd NS, SR34, 75% FTE, La Costa Canyon High School, effective 05/11/2021.
4. **Clemons, Carol**, Accountant, SR52, 100%, District Office, effective 08/30/2021
5. **Graciano, Brent**, Grounds Maintenance Worker II, SR39, 100% FTE, Facilities, effective 06/02/2021.
6. **Llamas, April**, Administrative Assistant III, SR42, 100% FTE, Requeza Educational Center, effective 06/11/2021.
7. **Mackle, Duke**, Instructional Assistant SpEd (Severe), SR36, 68.75% FTE, Coast Academy, effective 06/11/21.

Classified Personnel Supplement June 10, 2021

Classified Substitutes

1. **Patousias, Elizabeth**, Nutrition Services Assistant I, effective 5/24/2021

Artist in Residence

1. **Gregory, Scott**, Drama, effective 5/5/2021

Coaches

Canyon Crest Academy Walk-On

1. **Henke, Cody**, Girl's Track & Field, Varsity Assistant Coach, effective 04/18/2021

Torrey Pines High School Certificated

1. **Ashby, Scott**, Baseball, Junior Varsity Assistant Coach, effective 04/17/2021

Torrey Pines High School Walk-On

1. **Praino-Miller, Jeffrey**, Girl's Soccer, Junior Varsity Head Coach, effective 04/19/2021

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Diaz, Nancy**, Custodian, SR32, 100% FTE, La Costa Canyon High School, effective 06/10/2021.

Resignation

1. **Flores, Francisco**, Vehicle & Equipment Service Worker, SR41, 100% FTE, Transportation, resignation for the purpose of retirement, effective 07/30/2021.
2. **Hernandez, Selena**, Instructional Assistant Bilingual, SR31, 46.88% FTE, Oak Crest Middle School, effective 06/11/2021.
3. **Ochoa, Ana Maria**, Bus Driver Trainer, SR44, 100% FTE, Transportation, resignation for the purpose of retirement, effective 06/30/2021.
4. **Roberson, Britney**, Instructional Assistant SpED(BI), SR36, 75% FTE, San Dieguito Academy, effective 6/11/2021.
5. **Von Borstel, Veronica**, Instructional Assistant - Bilingual, SR31, 48.75% FTE, La Costa Canyon High School, effective 06/11/2021.

June 30, 2021

Susan Dixon
Director of Classified Personnel
San Dieguito Union High School District
710 Encinitas Boulevard
Encinitas, CA 92024-3357

Dear Ms. Dixon:

In accordance with the provisions of Education Code 45253, the County Superintendent of Schools has approved the 2021-22 Personnel Commission budget for the San Dieguito Union High School District in the amount of \$454,906.

The budget submitted reflects a slight increase over the Personnel Commission's 2020-21 budget. If during the year, the school board approves any budget amendments for the Personnel Commission, please forward a copy of the changes to our office.

The San Dieguito Union High School District Governing Board should include the above amount of \$454,906 in the 2021-22 regular general fund adopted budget.

Sincerely,



Brent Watson
Executive Director
District Financial Services

BW:VS

cc: Dawn Campbell, Director of Fiscal Services, San Dieguito Union High School District